



Welcome to Balanced Being Acupuncture!

I'm Jon-Erik Lido, Licensed Acupuncturist and owner of Balanced Being Acupuncture. I'm very happy that you have chosen me to be your partner in creating vibrant health.

In this packet you will find several forms. I ask that, if possible, you please print, read and fill them out prior to your first appointment. By bringing these forms already completed to your first appointment you can maximize your time with me while allowing yourself time to consider your answers to the questions on the forms.

On my website, <http://AcupunctureDurhamNC.com/> you will find lots of information including Google Maps driving directions, the clinic phone number (919-228-8448), articles about health topics, and more. I've written a page that describes what to expect at your first treatment and I recommend all new patients read it: <http://AcupunctureDurhamNC.com/your-first-visit/>

From there you can find “good to know” information like how to dress, and describes the intake and treatment process.

I know no one loves filling out medical forms, so I have tried to collect just the most essential information in this packet. Thank you for taking the time to fill it out.

I look forward to meeting with you soon and discussing your health goals!

Sincerely,

Jon-Erik Lido, L.Ac.



Contact Information

Patient

First: _____ MI: ____ Last: _____ Preferred Name: _____

Address: _____

City: _____ State: ____ Zip: _____ DoB: ____ / ____ / ____

Sex: Male ____ Female ____ Marital Status: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Best phone number above to contact you during the day: Home ____ Work ____ Cell ____

E-Mail: _____

We only send the kind of emails you request-- would you like to receive:

____ newsletter (twice monthly) / promotions / events

____ follow-up (e.g. how are you doing since your last treatment?)

Occupation: _____

Employer: _____

Responsible Party (if not patient)

Relationship: _____ Phone: _____

Name of Responsible Party: _____

Address: _____ City: _____ State: _____

Current Health Practitioners – Please list your physicians or other health care practitioners

1. _____

2. _____

3. _____

(please list on an additional sheet if you need more space)

Referral

How did you hear of our practice?

May we thank them for referring you to us? (if applicable) ____ yes ____ no

Patient Name _____

Patient Medical Condition

Describe your overall state of health _____

When was it you last felt well? _____

What type of care are you seeking?

- _____ Temporary relief of symptoms / pain control
- _____ Addressing the tendencies that cause my condition
- _____ Optimal health through balance. Elimination of root/cause of problem, if possible
- _____ Health maintenance / wellness care / prevention

Please detail the top health problems or conditions of concern to you

#1 Problem: _____

Date started: _____ Cause (if known): _____

Problem is: _____ improving _____ getting worse _____ constant _____ goes in cycles

What makes it worse? _____

What improves it? _____

Any symptoms that occur along with this problem? _____

#2 Problem: _____

Date started: _____ Cause (if known): _____

Problem is: _____ improving _____ getting worse _____ constant _____ goes in cycles

What makes it worse? _____

What improves it? _____

Any symptoms that occur along with this problem? _____

#3 Problem: _____

Date started: _____ Cause (if known): _____

Problem is: _____ improving _____ getting worse _____ constant _____ goes in cycles

What makes it worse? _____

What improves it? _____

Any symptoms that occur along with this problem? _____

What other medical conditions or concerns do you have? _____

Patient Name _____

Patient Medical History and Medications

Do you currently have, or have you ever had:

- | | | |
|--|---|---|
| <input type="checkbox"/> fainting easily | <input type="checkbox"/> breathing difficulties | <input type="checkbox"/> collapsed lung |
| <input type="checkbox"/> bruising easily | <input type="checkbox"/> hepatitis (note type: _____) | <input type="checkbox"/> currently pregnant |
| <input type="checkbox"/> slow blood clotting | <input type="checkbox"/> HIV/AIDS | <input type="checkbox"/> diabetes |
| <input type="checkbox"/> heart problems | <input type="checkbox"/> high blood pressure | <input type="checkbox"/> fear of needles |

Please list any surgeries (major or minor) that you have had: _____

Please list any major illnesses and date of onset: _____

Do you smoke or use tobacco? _____ What kind? _____

How much, how often? _____

Do you consume alcohol? _____

How much, how often? _____

Do you use any recreational drugs? _____ What kind? _____

How much, how often? _____

Do you consume caffeine? _____ In what? _____

How much, how often? _____

Please list all vitamins and supplements you are taking: _____

Please list all medications you are currently taking:

Medication Name	Dose	Condition Treated

(if more space is needed for medications, please list them on a separate sheet)

Patient Name _____

Balanced Being Acupuncture Financial Policies

- Payment in full is expected at the time of treatment.
- If you have a special financial situation or need, please let us know so that we can create a payment plan designed for unique circumstances. Your health is important to us, so we work with you to ensure that you are able to complete a full course of treatments and achieve the best results. Your initial patient visit must be paid in full at the time of treatment, however.
- We do not accept health insurance or file health insurance claims. However, we will do our best to provide you with the documentation required for you to submit claims to your insurance provider.
- We have a 24 hour cancellation policy. Appointments canceled within 24 hours of the appointment time will be assessed a \$30 missed appointment fee. We strive to provide the highest level of service. Failure to cancel with sufficient notice denies an opportunity for another patient to be seen at the time reserved for you.
- Please arrive on time to get the full value out of your treatment. Your appointment time has been reserved for your treatment and I work hard to not keep patients waiting long. To respect the time of patients with appointments after yours, I will not allow your appointment to run late because you arrived late. Please be punctual so I can be punctual.
- We accept payment by cash, check, Visa, MasterCard, and Discover.
- Returned checks are subject to a \$20 service charge.

Patient Full Name: _____

Patient Signature: _____ Date: _____

Notice of Privacy Practices and Patient Rights - Balanced Being Acupuncture

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

Understanding your health record information

Each time you visit Balanced Being Acupuncture a record is made of your visit. Typically this record contains your health history, current symptoms, examination results, Oriental medical diagnosis and treatment plans. This information serves as:

- a basis for planning your care and treatment
- a legal document describing the care you have received, written in a format appropriate for acupuncture
- a tool to assess the appropriateness and quality of care you have received

Your rights under the Federal Privacy Standard

Although your health record is the physical property of Balanced Being Acupuncture, you have certain rights with regard to the information contained therein. You have the right to:

- request restrictions on the use and disclosure of your health information for treatment, payment, and education. This right does not include those required by law, for example mandatory reporting of communicable diseases like tuberculosis.
- ask us to communicate with you by alternative means and, if the method is reasonable, we must grant the request.
- receive and keep a copy of this notice of information practices. If you do request a copy, the law requires us to ask you to acknowledge receipt of your copy.
- inspect and copy your health information upon request. We reserve the right to charge a reasonable, cost-based fee for making copies.
- request a correction of our health information unless we did not create the record or if the record is accurate and complete.
- obtain an accounting of non-routine uses or disclosures.
- revoke authorization to use or disclose your health information at any time.

We may use and disclose your health information for treatment or payment

Balanced Being Acupuncture will use your personal health information to diagnose, plan and implement the best course of treatment for you. Balanced Being Acupuncture may also use your health information to receive payment from a third party payer, for example Workers Compensation, if applicable and appropriate. If Jon-Erik Lido L.Ac. uses your personal health information for other purposes, you will be informed and asked your permission in writing. You may revoke your authorization for consent at any time.

Our responsibility under the Federal Privacy Standard

In addition to providing you your rights, the federal privacy standard requires Balanced Being Acupuncture to:

- maintain the privacy of your health information, including implementing reasonable and appropriate physical, administrative, and technical safeguards to protect the information.
- provide you with this notice as to our legal duties and privacy practices with respect to individually identifiable health information that we collect and maintain about you.
- abide by the terms of this notice
- train our personnel concerning privacy and confidentiality
- lessen the harm of any breach of privacy or confidentiality.

How to get more information or to report a problem

If you have any questions, problems, complaints or need additional information, you may contact Jon-Erik Lido, L.Ac. at 919-228-8448 or jon-erik@BalancedBeingAcupuncture.com.

Balanced Being Acupuncture Consent to Treatment and Privacy Practices Form

Treatment Consent

I, _____, voluntarily consent to be treated with acupuncture and adjunct therapies.

Acupuncture: I understand that the acupuncture will be performed by the insertion of sterile, disposable single-use needles through the skin at certain points on my body; and that such treatment is intended to improve the body's physiologic function or modify the perception of pain. I have been informed that although rare, side effects may result from my acupuncture treatment. These could include, but are not limited to: minor pain or discomfort, localized bruising, fainting, nausea, and the temporary aggravation of pre-existing conditions.

Moxibustion: I have been informed that moxibustion (heat therapy) may be used in my course of treatment. Indirect moxibustion is the moxibustion technique of choice at Balanced Being Acupuncture. The intent is that the burning herb is brought near, but does not touch the skin. However in the unlikely event of contact with the burning herb a small burn may result.

Acupressure / Tui-Na Massage: I understand that I may be given acupressure or Tui-Na massage (Chinese therapeutic massage) as part of my treatment to modify pain perceptions and to normalize the body's physiological functions. I am aware that certain adverse side effects may result from this treatment. These could include, but are not limited to: bruising, sore muscles or aches, and the possible temporary aggravation of pre-existing conditions.

Cupping / Gua Sha: I understand that I may be given cupping (the application of glass cups that apply a vacuum to the skin) and gua sha (rubbing of the skin with a smooth, hard tool) as part of my treatment to modify pain perceptions and to normalize the body's physiological functions. I am aware that these treatments are intended to cause minor bruising and though unsightly are not normally painful. However certain adverse side effects may result from this treatment including, but not limited to: bruising, sore muscles or aches, and the temporary aggravation of pre-existing conditions.

I understand that I may refuse any of the above treatment methods and may stop my treatment at any time and for any reason. I accept that No Guarantee is made concerning the results of my acupuncture treatment, and I have been informed that I may stop treatment at any time. I do not expect Balanced Being Acupuncture to be able to explain all possible risks and complications of treatment. I understand that I may ask my practitioner for a more detailed explanation of anything regarding my treatment.

Release of Information

I consent to the use and disclosure of my protected health information for treatment, payment and/or office operations. I understand that I have the right to revoke this consent, in writing, at any time. However, the revocation will not affect any disclosures made in advance of my prior consent. I also understand that I have the right to request in writing that additional restrictions be placed on the use and disclosure of my private health information.

Notice of Privacy Practices and Patient Rights

I acknowledge that I have received a copy of the Notice of Privacy practices and Patient Rights and have had the opportunity to ask questions about it. All questions I have asked have been fully answered.

Signature of Patient (or guardian): _____ Date: _____

Printed Name: _____ Date of Birth: _____